

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
July 10th, 2024**

COMMISSIONERS PRESENT

Michael Martinez, Vice Chair
James H. Davis, Secretary/Treasurer
Thomas Howard
Gail Whipple

COMMISSIONERS ABSENT

George Gentile, Chair

OTHERS PRESENT

Joseph B. Chaison, Executive Director
William R. H. Broome, Attorney
Ken Craig, Taylor Engineering
Cami Cunningham, Assistant Director

MEMBERS OF THE PUBLIC

Julia Leo – PBC Ocean Rescue
Tammy Lynn Moynihan- PBC Ocean Rescue
Paddy Moynihan

1. Call to Order

Vice Chair Martinez called the meeting to order at 7:00 PM.

**Pledge of Allegiance*

2. Comments from the Public

None.

3. Approval of Minutes

June 12th, 2024 Regular Board Meeting Minutes:

Vice Chair Martinez entertained a **MOTION to approve the June 12th, 2024 Regular Board Meeting Minutes**; Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

4. Approval of Bills

Submission of June Bills:

Vice Chair Matinez entertained a **MOTION to approve the June Bills and the additional Bills as presented**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

Submission of Payroll, Utility Bills and Health Insurance Invoice for July:

Vice Chair Martinez entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for July**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**

5. Treasurer's Report

Approval of June 2024 Treasurer's Report:

Vice Chair Martinez entertained a **MOTION to approve the June 2024 Treasurer Report**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

6. New Business (Agenda item moved up from item 10)

• **Palm Beach County Ocean Rescue- Life Saving Devices**

Tammy Moynihan of Palm Beach County Ocean Rescue (PBC-OR) presented to the Board and asked for permission to place two (2) life saving devices (Glasdon Ring Buoy's) at the South Jetty. They would be purchased, installed, and maintained by PBC-OR. There was a discussion. Vice Chair Martinez entertained a **MOTION to approve installation of the recommended type, number, and location(s) of life-saving device(s) to be installed on the South Jetty of the Jupiter Inlet**. Commissioner Howard so **MOVED**; Treasurer Davis **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**

7. Executive Director's Report

Summer 2024 Inlet – Ebb Shoal – River Survey:

Mr. Chaison reported that the hydrographic survey of the inlet covering the interior from the Intracoastal Waterway east to the ocean, as well as the entire Ebb Shoal and sections of the Loxahatchee River, was performed during the week of July 1st. Once the survey is available, it will be posted on the District website.

2025 Loxahatchee River Watershed Science Symposium:

The South Florida Water Management District (SFWMD) and Loxahatchee River Management Coordinating Council (LRMCC) wish to have the 6th symposium in January 2025 and are seeking sponsorships for this event. It has been 13 years since the last Loxahatchee River Watershed Science Symposium and JID was one of the sponsors for the 2011 symposium.

Commissioner Howard noted that he will look more into this as his role as the JID representative for the LRMCC

Jupiter Inlet Webcam – Ocean Trail Condominium:

Mr. Chaison stated that the Ocean Trail Condominium Building has expressed an interest in revisiting our 2014 Agreement covering the JID webcam. Mr. Chaison noted that he believed one of the District's accounts with FPL was for the webcam, similar to the webcam's standalone Comcast internet account. However, the FPL account is not for the webcam and the District may owe Ocean Trail for past electric usage.

Town of Jupiter – 2025 Centennial:

The Town of Jupiter will be celebrating its Centennial in 2025. One of the committees the Town established for the centennial is the Natural Environment Committee. This committee is comprised of Town staff and staff from local governmental partners of Jupiter, including JID's Camille Cunningham.

Jupiter Inlet Lighthouse Outstanding Natural Area (JILONA) Shoreline Stabilization

Solicitation:

Mr. Chaison reported that the due date for solicitations for the JILONA shoreline stabilization project has been extended to July 12th. Bureau of Land Management notes that there is a high level of interest from bidders for this project. The FDEP permit was also issued earlier today (July 10th).

Loxahatchee River Preservation Initiative (LRPI) Fiscal Year 2026 Funding Request:

The LRPI Fiscal Year 2026 Funding Request applications are due on July 31, 2024. There was a discussion regarding any current JID projects suitable for submission.

Annual Financial Audit and Tax Reporting Processes:

The District's 2023 Financial Audit has been submitted and certified to the Auditor General's Office and the Department of Financial Services, completing the annual audit process. Staff have completed the Department of Revenue review process, and values have been certified by the Palm Beach County Property Appraisers Office for the upcoming eTRIM process.

Flagpole Replacement:

The JID flagpole has been replaced. The replacement cost was covered through our property insurance, less a \$500.00 deductible. The native planting bed was disturbed during the installation and is scheduled to be reestablished.

8. Engineer's Report

General Engineering:

Jetty Observation

Mr. Craig performed the Jetty Observations on July 10th. He did not report any significant irregularities.

Jupiter Inlet Jetties Restoration:

Mr. Craig stated that Murray Logan (ML) has begun mobilization and concrete work on the North Jetty. Taylor Engineering also developed a one-page project summary sheet for distribution to interested parties. Staff will email this to the Commissioners.

Jupiter Inlet Sediment Budget Update:

Mr. Craig reported that Mr. Chaison officially submitted the Sediment Budget update, along with District recommendations, to the Florida Department of Environmental Protection (FDEP).

FDEP Local Government Funding Request:

Taylor Engineering continues to prepare documents for the FDEP Grant Agreement #23PB6.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:

Mr. Craig gave a brief overview of the staging area problem and feasible solutions to the Board. The boat ramp at the State Park is no longer a viable option, Arbor Tree & Land (ATL) has proposed using the FPL easement for access to the water. The change order for ATL that Taylor Engineering recommends, will be an additional \$97,620 to the contract. Taylor Engineering has also incurred additional costs with the delays and asked for an additional \$30,000.

Commissioner Howard made a **MOTION to approve the change order as presented by Taylor Engineering**; Commissioner Whipple **SECONDED**. After further discussion, the **MOTION CARRIED unanimously**.

9. Legal Report

Mr. Broome had nothing further to add to his report.

10. Unfinished Business

- **Jupiter Inlet Colony**

After direction from the Board at the June Meeting, Mr. Chaison, Mr. Craig, and Mr. Broome compiled a memo which concludes that the Jupiter Inlet “interior sand trap should not be used for placement of sand onto the updrift Jupiter Inlet Colony shoreline.” Mr. Broome added that there might be a way to point JIC in a helpful direction. There was discussion. Mr. Chaison will send the memo to JIC.

11. Commissioner Reports

Commissioner Whipple

None.

Commissioner Howard

None.

Secretary/Treasurer Davis

None.

Vice-Chair Martinez

Vice Chair Martinez noted that he has seen a photo of a vessel aground outside the marked channel of the central embayment. He confirmed that the channel and shoal are adequately marked in the area.

Chair Gentile

Absent.

12. Next Meeting Date(s)

Regular Meeting- August 14th, 2024

Workshop Meeting- August 28th, 2024

13. Adjournment

There being no further business before the Commission, Vice Chair Martinez for a **MOTION to Adjourn**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**. The meeting was adjourned at 8:52 PM.



George G. Gentile, Chairman

Michael Martinez, Vice Chairman