

**REGULAR BOARD MEETING  
BOARD OF COMMISSIONERS  
JUPITER INLET DISTRICT  
MINUTES  
January 13, 2021**

**COMMISSIONERS PRESENT**

George Gentile, Chairman  
Thomas Howard, Vice Chairman  
Michael Martinez, Secretary/Treasurer  
Gail Whipple  
James H. Davis

**COMMISSIONERS ABSENT**

None

**OTHERS PRESENT**

Joseph B. Chaison, Executive Director  
William H. Broome, Attorney (Via CMT)  
Kenneth Craig, PE, Taylor Engineering  
Sonja Kezber, Administrative Assistant

**MEMBERS OF THE PUBLIC**

Kim Davis, Will Davis and Pamela Wohlschlegel (In Person) and Patricia Walker (Via CMT).

**1. Call to Order**

Chairman Gentile called the meeting to order at 6:59 PM.  
Pledge of Allegiance

**2. Swearing In of Commissioners**

Ms. Kezber read the Oath of Office to swear in George Gentile, Michael Martinez and James Davis.

**3. Election of Officers for Calendar Year 2020**

Chairman Gentile opened the floor to nominations for Chairman. **Commissioner Davis nominated Chairman Gentile to continue in the role of Chairman. There being no further nominations, the Commission voted unanimously that Chairman Gentile maintain his position as Chairman.**

Chairman Gentile opened the floor to nominations for Vice Chair. **Commissioner Whipple nominated Commissioner Howard to continue in the role of Vice Chairman. There being no further nominations, the Commission voted unanimously that Commissioner Howard maintain his position as Vice Chairman.**

Chairman Gentile opened the floor to nominations for Secretary/Treasurer. **Commissioner Martinez nominated Commissioner Whipple to serve as Secretary/Treasurer. There being no further nominations, the Commission voted unanimously that Commissioner Whipple serve as Secretary/Treasurer.**

**4. District Representation for 2021**

**The results of discussion of Agency Representation for Calendar Year 2021 follow:**

1. Loxahatchee River Management Coordinating Council (LRMCC) – Thomas Howard; Gail Whipple, Alternate
2. Florida Association of Special Districts (FASD) – Gail Whipple; Joseph Chaison, Alternate
3. Palm Beach County League of Cities – George Gentile; Gail Whipple, Alternate
4. Loxahatchee River Preservation Initiative (LRPI) – Michael Martinez; James Davis, Alternate
5. Northern Palm Beach County Chamber of Commerce – James Davis; Michael Martinez, Alternate

**5. Comments from Public**

None.

**6. Approval of Minutes**

- **November 30, 2020 – (Resume) Regular Meeting Minutes**

Chairman Gentile entertained a **MOTION to approve the Minutes of the Regular Meeting of November 30, 2020**. Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. Chairman Gentile called for discussion; there being none, the **MOTION CARRIED unanimously**.

- **December 9, 2020 – Regular Meeting Minutes**

Chairman Gentile entertained a **MOTION to approve the Minutes of the Regular Meeting of December 9, 2020**. Commissioner Whipple suggested a change on Page 5 of Mr. Craig's report. Chairman Gentile entertained a **MOTION to approve the Minutes of the Regular Meeting of December 9, 2020 as amended**. Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. Chairman Gentile called for discussion; there being none, the **MOTION CARRIED unanimously**.

**7. Submission of Bills**

- **Submission of January Bills** - Chairman Gentile called for a **MOTION to approve the Submission of Bills and the additional Bills as presented**. Commissioner Martinez so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously**.
- **February Payroll** - Chairman Gentile called for a **MOTION to approve the February Payroll**. Commissioner Martinez so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously**.
- **Utility Bill and Health Insurance Invoice for February** - Chairman Gentile called for a **MOTION to approve the Utility Bills and Health Insurance Invoice for February**. Commissioner Martinez so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously**.

**8. Treasurer's Report**

A. **Approval of December 2020 Treasurer's Report**

Staff recommended approval. Chairman Gentile entertained a **MOTION to approve the December 2020 Treasurer's Report**. Commissioner Martinez so **MOVED**; Commissioner Whipple **SECONDED**. Chairman Gentile called for discussion; there being none, the **MOTION CARRIED unanimously**.

**Commissioner Martinez noted that \$3.5 million had been moved from the BB&T account to the SBA interest bearing account.**

## **9. Executive Director's Report**

### **Sand Trap Dredging:**

Mr. Chaison reported that he had received, reviewed, signed, and returned our Corps of Engineers permit on December 11<sup>th</sup>. It is currently a 5 year permit but can be modified to a 10 or possibly 15 year permit. The contract with Coastal Dredging Company has been executed and the pre-construction conference was completed on December 21<sup>st</sup>. The contractor's Payment Bonds had been received and reviewed by counsel, Bill Broome. The dredgers expect to complete their work in Martin County on January 17<sup>th</sup> and will mobilize directly to our project. Further updates are included in the Engineers' Report.

### **Statue Installation at South Jetty:**

Mr. Chaison reported that the AustinBlu Foundation contacted him last week to provide an update on their progress. The JID signed an agreement on May 8, 2019. The statue has been completed and the Foundation is arranging their contracts for the installation.

### **Loxahatchee River Preservation Initiative (LRPI):**

Mr. Chaison reported that he completed and submitted our State House of Representatives Appropriations Project Request (APR) for the three submitted projects; Living Shoreline, Mile 6 Gap Closure, and River Sedimentation Study.

### **JID Accounts Management:**

Mr. Chaison stated that on December 18<sup>th</sup>, with Treasurer Martinez, we transferred \$3.5M into our State Board of Administration Local Government Surplus Funds Trust Fund (Florida PRIME) account. At writing, the 30-day yield was at 0.18 and the weekly liquidity was 38%.

**JID Site Projects:**

Mr. Chaison noted that the quasi-annual exotic vegetation control is scheduled for January 8<sup>th</sup> thru 12<sup>th</sup>. Staff also collected proposals and selected a company to re-seal and re-stripe our parking lot. Several fence rails were observed to be broken on the morning of January 7<sup>th</sup>.

**Martin County Coordination:**

Mr. Chaison stated that Martin County's Ecosystem Restoration & Management reached out for information about our Mangrove Island Restoration project. We shared our construction drawings and let them know we would welcome a site visit.

**Florida Shore and Beach Protection Association (FSBPA):**

Mr. Chaison noted that he registered to attend the FSBPA annual technical conference in St. Augustine on February 3, 4, and 5.

**Executive Orders – Pandemic – Special Districts:**

Mr. Chaison reported Executive Order (EO) 20-69, which relaxed the requirement that a quorum be "physically present" for public meeting, was not extended beyond October 31<sup>st</sup>. Some municipalities and Districts have continued to establish quorum remotely through issuance of Emergency Orders.

Staff continue to follow Palm Beach County Emergency Order #12, which requires facial coverings and posting of signage.

**10. Engineer's Report**

**General Engineering**

*Jetty Observation*

Mr. Craig reported that he had performed the monthly jetty condition assessment earlier that day and did not note any significant changes from the prior assessment.

**Jupiter Inlet Sand Trap**

Mr. Craig reported that the United States Army Corps of Engineers (USACE) issued the new permit in December. Taylor Engineering anticipates submitting a permit modification request, most likely this summer, to reestablish the full Jupiter/Carlin beach fill template as the authorized disposal area. This will require diver review of several small areas offshore of the fill template to determine the presence or absence of endangered corals.

Mr. Craig stated that the dredging contractor has continued to experience weather and equipment delays associated with work at the Crossroads area in Martin County. He must complete that work before mobilizing to the Jupiter area. Taylor Engineering anticipates mobilization to occur in mid-January.

**Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance**

Mr. Craig reported that Mr. Chaison tasked Lidberg Land Surveying to collect additional bathymetric survey data at the two previously constructed oxbow restoration projects upstream of the current project as well as near the Moonshine Creek project area. Taylor Engineering will revise the project as appropriate once we receive the data.

**AAF In-Water Permitting**

Mr. Craig stated that Taylor Engineering remains available to coordinate with Brightline/All Aboard Florida as needed.

**Living Shorelines Project**

Mr. Craig reported that Taylor Engineering moved the bid opening date to Friday, January 8, 2021 at 2:00 PM. Jonathan Brumfield (Taylor) conducted the bid opening at the JID office. Mr. Craig reviewed the bid results and recommended Ferreira Construction be awarded the contract.

Chairman Gentile called for a **MOTION to Award the contract to Ferreira Construction**. Commissioner Howard so **MOVED**; Commissioner Martinez **SECONDED**. The **MOTION CARRIED UNANIMOUSLY**.

Taylor Engineering plans to conduct the pre-construction seagrass survey during the week of January 11. This survey may result in an adjustment of the structure locations in order to avoid seagrass impacts.

**11. Legal Report**

None.

**12. Unfinished Business**

None.

**13. New Business**

None.

**14. Commissioner Reports/Remarks**

**Commissioner Martinez**

Commissioner Martinez stated that he had been contacted by constituents via text wanting information on the dredge start date.

**Commissioner Howard**

Vice Chair Howard asked Mr. Chaison to compile a list of what the JID wanted to accomplish this year.

**Commissioner Whipple**

None.

**Commissioner Davis**

None.

**Commissioner Gentile**

Chair Gentile stated that the developer interested in the Taylor property would probably withdraw his interest. He also noted that He and Mr. Chaison had met with Tracy Siani regarding an article for the Jupiter Inlet Colony newspaper and a possible groin issue.

**15. Next Meeting Date(s)**

Regular Meeting – February 10, 2021

**16. Adjournment**

There being no further business before the Commission, Chairman Gentile called for a **MOTION to Adjourn**. Commissioner Whipple so **MOVED**; Commissioner Martinez **SECONDED**. The **MOTION CARRIED UNANIMOUSLY**. The meeting was adjourned at 8:03 PM.



George G. Gentile, Chairman



Thomas L. Howard, Vice Chairman