

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
August 11, 2021**

COMMISSIONERS PRESENT

George Gentile, Chairman
Thomas Howard, Vice Chairman
Gail Whipple, Secretary/Treasurer
Michael Martinez
James Davis

COMMISSIONERS ABSENT

None

OTHERS PRESENT

Joseph B. Chaison, Executive Director
Kenneth Craig, PE, Taylor Engineering
Sonja Kezber, Administrative Assistant

MEMBERS OF THE PUBLIC

Angel Gardner of Valerin Group, Virgil Versaggi of Mehta and Associates, Scott Case of Evolution Engineering Consultants and Michelle Malyn of Tradecraft Video. Janet Zimmerman of Florida Inlet Navigation District (FIND) via CMT

1. Call to Order

Chair Gentile called the meeting to order at 7:00 PM.
Pledge of Allegiance

Chair Gentile asked if there were any objections to moving up presentations listed under Agenda Items #9 and #10. There were none.

• **Website Centennial Re-Launch**

Michelle Malyn of Tradecraft Video gave a presentation of the new Jupiter Inlet District website using the Streamline platform. Ms. Malyn gave a brief explanation of the Streamline platform, it's backing by the Florida Association of Special Districts (FASD) and how the legal and ADA requirements for Special Districts are already built into the platform. The Board was very

pleased with the new website. Commissioner Whipple and Commissioner Martinez asked about links and project updates. Ms. Malyn responded that prior to its launch, the website would have links and also areas devoted to current projects. Ms. Malyn also stated she would send the Board an email link and password so that they could review the website and provide feedback to her prior to its launch date of September 1st.

- **2019/2020 Audit Presentation – Nolen, Holt and Miner, Terry Morton**

Terry Morton briefly reviewed the audit results and the various letters and documents that are filed with the State in conjunction with the audit. He stated the audit went very well and the Board was pleased with the results.

- **US1 Bridge Replacement Project – Florida Department of Transportation**

Ms. Gardner, Community Outreach Specialist of the Valerin Group, introduced herself and stated that she was there, along with Mr. Versaggi and Mr. Case (who also introduced themselves), to give an update on the US 1 Bridge Project. Ms. Gardner played a short video outlining some of the aspects of construction and personnel involved in the project. Overall, the project will span approximately 4 years, with roughly 20 months of detours (starting in the Spring of 2023) that will affect road traffic and the public. The channel itself might have intermittent closures of half of the channel that will be coordinated with the Coast Guard, but they are required to keep the channel open throughout construction. Chair Gentile asked that our Staff be included in the updates as well.

2. **Comments from Public**

None.

3. **Approval of Minutes**

- **July 14, 2021 – Regular Meeting Minutes**

Chair Gentile entertained a **MOTION to approve the Minutes of the Regular Meeting of July 14, 2021**. Commissioner Davis so **MOVED to approve as presented**. Commissioner Howard **SECONDED**. Chair Gentile called for further discussion; there being none, the **MOTION CARRIED unanimously**.

4. **Submission of Bills**

- **Submission of August Bills** - Chair Gentile called for a **MOTION to approve the Submission of Bills and the additional Bills as presented**. Commissioner

Whipple so **MOVED**; Commissioner Davis **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously**.

- **Payroll, Utility Bills and Health Insurance Invoice for September** - Chair Gentile called for a **MOTION to approve the Payroll, Utility Bills and Health Insurance Invoice for September** - Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously**.

5. Treasurer's Report

A. Approval of July 2021 Treasurer's Report

Staff recommended approval. Chair Gentile entertained a **MOTION to approve the July 2021 Treasurer's Report**. Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED**. Chair Gentile called for discussion; there being none, the **MOTION CARRIED unanimously**.

6. Executive Director's Report

AustinBlu Foundation Statue Installation:

Mr. Chaison stated that the statue unveiling on July 22nd went very well. Jupiter Inlet District (JID) played an important role in the event and was favorably represented to the public.

State Beaches and Inlets Funding Program:

Mr. Chaison reported that the FY 2022/23 Local Government Funding Request (LGFR) was submitted on July 23rd for \$470,000. Our recent large volume dredged, combined with the Corps of Engineers volume and our federal permit have increased our scoring potential. The reimbursement process for the FY 2021/22 award of \$1,518,525 is underway.

Mr. Chaison noted that under "New Business" we have the Beach and Inlet Support Resolution 21-02. Chair Gentile entertained a **MOTION to approve the Resolution as presented**.

Commissioner Howard so **MOVED**. Commissioner Whipple **SECONDED**. Chair Gentile called for further discussion; there being none, the **MOTION CARRIED unanimously**.

Loxahatchee River Preservation Initiative (LRPI):

Mr. Chaison reported that the JID presented the Mile 6 Gap Closure and Oxbow Restoration Maintenance Project for ranking to the LRPI on August 9th. We are requesting a 50% cost sharing of \$377,500.

Loxahatchee River Railroad Bridge Rehabilitation:

Mr. Chaison stated that there were two full-day closures and both closures went well.

Taylor Property:

Mr. Chaison stated that language for the Interlocal Agreement between the JID and the Town of Jupiter is being developed mutually with staff and legal from both parties.

7. Engineer's Report

General Engineering

Jetty Observation

Mr. Craig reported that he performed the monthly jetty condition assessment earlier in the day and found no significant changes from the prior assessment.

Jupiter Inlet Sand Trap

Mr. Craig relayed that CSA Ocean Sciences had reported the following via email:

“CSA completed the ESA coral and hardbottom mapping survey south of Jupiter Inlet on 28 July 2021. We will be following up with the report and associated GIS and photo data in the next couple weeks ... No ESA coral species were observed. Many small Siderastrea corals, hydroids, macroalgae, and some boring sponges were the dominant epibiota observed.”

Mr. Craig stated that CSA anticipates providing a formal report in the next couple weeks, therefore Taylor Engineering anticipates submitting a permit modification request that reestablishes the full Jupiter/Carlin beach fill template as the authorized disposal area and an extension to the permit length from 5 years to 10 years.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance

Mr. Craig reported that Taylor Engineering submitted the state and federal environmental permit applications to the South Florida Water Management District (SFWMD) and U.S. Army Corps of Engineers. The SFWMD issued a request for additional information (RAI) on March 19, 2021.

Taylor Engineering responded to the SFWMD RAI on May 12, 2021. The SFWMD issued a second RAI on May 27, 2021. The only item referenced in the second RAI is the signature page from the FDEP (project co-applicant). To date, the FDEP has not provided the signature page.

Taylor Engineering reviewed the recently collected survey data for the additional two sites. This, combined with a site visit last month, indicated the need for two relatively minor repairs at these previous oxbow restoration sites. Taylor Engineering is incorporating these repairs into the project plans and should have a revised set of permit drawings ready in the next two weeks.

AAF In-Water Permitting

Mr. Craig reported that Taylor Engineering is coordinating with Scott Bridge Company regarding the proposed dredging under JID's state and federal permits for the bridge navigation channel. Scott Bridge plans to dredge within the permitted template as necessary to provide construction barge access for the bridge improvements. Taylor Engineering has reviewed all permit conditions with representatives from Scott Bridge and will coordinate and lead the pre-construction meeting required by the FDEP permit. Taylor Engineering will assist JID and Scott Bridge as necessary during dredging construction.

Living Shoreline Project

Mr. Craig stated that project construction is currently underway. Breakwater construction is complete. Contractor has installed living shoreline vegetation. The Contractor is 90 percent complete with pier construction. Notable items remaining include the pier's stairs and select deck panels and handrail components. Mr. Craig noted that with the change to the stairs, there was a grate that needed to be ordered and would take about a month to get here. He stated that if the work wasn't completed by the September meeting, the project would definitely be closed out by the October meeting. Taylor Engineering continues to actively coordinate with the contractor during construction. Additionally, Taylor Engineering completed site visits on July 14, July 16, July 20 and August 3. Taylor Engineering completed a thorough review of the site on August 3 and is currently working to finalize a close out punch list. Contractor is scheduled to be complete with this contract no later than September 2, 2021.

8. Legal Report

None (Mr. Broome not in attendance)

9. Unfinished Business

- **Website Centennial Re-Launch** – See Notes Above.
- **Brochure Update – Discussion and Approval**

Mr. Davis suggested that a handout be available in lieu of a brochure, similar to the one on the boat tour. Vice Chair Howard stated that there had been some concern at the prior meeting regarding the cost of the brochure. Consensus was a handout would be good.

10. New Business

- **2019/2020 Audit Presentation – Nolen, Holt and Miner, Terry Morton** - See Notes Above
- **Beach and Inlet Funding Support Resolution 21-02** – See Notes Above
- **US1 Bridge Replacement Project – Florida Department of Transportation** – See Notes Above

11. Commissioner Reports/Remarks

Commissioner Martinez

None.

Commissioner Howard

None.

Commissioner Whipple

None.

Commissioner Gentile

None.

Commissioner Davis

None.

12. Next Meeting Date(s)

Budget Workshop – August 25, 2021

Tentative Budget Hearing and Regular Meeting – September 8, 2021

Final Budget Hearing – September 22, 2021

13. Adjournment

There being no further business before the Commission, Chair Gentile called for a **MOTION to Adjourn**. Commissioner Davis so **MOVED**; Commissioner Howard **SECONDED**. The **MOTION CARRIED UNANIMOUSLY**. The meeting was adjourned at 8:32 PM.

George G. Gentile, Chairman

Thomas L. Howard, Vice Chairman