

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
April 10th, 2024**

COMMISSIONERS PRESENT

George Gentile, Chair
Michael Martinez, Vice Chair
James H. Davis, Secretary/Treasurer
Thomas Howard
Gail Whipple

COMMISSIONERS ABSENT

None.

OTHERS PRESENT

Joseph B. Chaison, Executive Director
William R. H. Broome, Attorney
Ken Craig, PE, Taylor Engineering
Cami Cunningham, Assistant Director

MEMBERS OF THE PUBLIC

None.

1. Call to Order

Chair Gentile called the meeting to order at 7:00 PM.

**Pledge of Allegiance*

2. Comments from the Public

None.

3. Approval of Minutes

March 13th, 2024 Regular Board Meeting Minutes:

Chair Gentile entertained a **MOTION to approve the March 13th, 2024 Regular Board Meeting Minutes as amended**; Commissioner Howard so **MOVED**; Treasurer Davis **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

March 27th, 2024 Workshop Meeting Minutes:

Chair Gentile entertained a **MOTION to approve the March 27th, 2024 Workshop Meeting Minutes as amended**; Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

4. Approval of Bills

Submission of March Bills:

Chair Gentile entertained a **MOTION to approve the March Bills and the additional Bills as presented**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

Submission of Payroll, Utility Bills and Health Insurance Invoice for April:

Chair Gentile entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for April**. Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. Commissioner Howard inquired about two bills. There being no further discussion, the **MOTION CARRIED unanimously**.

5. Treasurer's Report

Approval of March 2024 Treasurer's Report:

Chair Gentile entertained a **MOTION to approve the March 2024 Treasurer Report**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

6. Executive Director's Report

2024 Inlet Sand Trap Dredging:

Mr. Chaison reported that active dredging started on April 1st. District Staff hosted members of the local US Army Corps of Engineers (Corps) local regulatory branch for a site visit on April 1st. South Florida Water Management District is bringing staff to tour the project on April 23rd. Staff continues to coordination closely with County Parks and Ocean Rescue.

Town of Jupiter – Sims Creek Preserve Improvements:

Mr. Chaison stated that the Town of Jupiter passed Resolutions 43-24 and 44-24 at their April 2nd Council Meeting. Resolution 43-24 allows the Town to accept the agreed funding from JID for work completed at Sims Creek Preserve, and Resolution 44-24 allows the Town to enter into a grant agreement with the Florida Department of Environmental Protection (FDEP) for hydrologic and environmental restoration of Sims Creek Preserve.

Palm Beach County – North County Shoreline Protection Project:

The District received notice from the Corps relating to Palm Beach County (PBC) expanding the beach nourishment fill template of the North County Shoreline Protection Project. The project currently has three segments, with the middle segment being dune-restoration only. This will modify the middle segment (from R-19 (Carlin Park) south to R-26 (Ocean Park Preserve/Jupiter Beach)), to establish a full beach nourishment fill template. The new template holds approximately 1.4M cy which is proposed to be supplied from either upland mines or from a borrow area located two miles offshore.

Annual Financial Audit and Tax Reporting Processes:

Staff have begun both the annual financial audit and electronic Truth in Millage (e-TRIM) reporting processes. Terry Morton, of Nowlen, Holt & Miner, P.A., will present to the Board at our May meeting.

2024 Jetties Concrete Repairs Project:

Staff have coordinated with PBC Parks, Jupiter Inlet Colony, and the Jupiter Inlet Beach Club ahead of the start of the 2024 Jetties Concrete Repairs Project.

Special Districts Legislation (HB 7013 / SB 1058):

With the passage of this legislation, the JID is required, by October 1, 2024, to establish goals and objectives as well as performance measures. By December 1st of each year, “a report describing the goals and objectives achieved as well as the performance measures and standards used, and any goals or objectives the district failed to achieve, is to be posted.”

7. Engineer’s Report

General Engineering:

Jetty Observation

Mr. Craig performed the Jetty Observations on April 10th. He did not report any significant irregularities.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:

Mr. Craig reported that staging area for Arbor Tree & Land (ATL) has been finalized. Coordination is ongoing and mobilization is expected to begin in April or May.

Jupiter Inlet Jetties Restoration:

Mr. Craig stated they we have received the contract from Murray Logan (ML) the previous day. Coordination and scheduling is ongoing.

Jupiter Inlet Sediment Budget Update:

Mr. Craig said that the Sediment Budget Draft is in the final editing and formatting stage. It will soon be ready for internal distribution.

FDEP Local Government Funding Request:

Taylor Engineering continues to prepare documents for the FDEP Grant Agreement #23PB6.

Jupiter Inlet Sand Trap Dredging – 2024:

Mr. Craig stated that dredging began on April 1st. ATHNA has proceeded as expected and is on schedule to be off the beach by the April 30th deadline.

8. Legal Report

Mr. Broome stated that 10 days prior, the District received a letter stating copyright violation by the District. The items in question were fish drawings published on the District website. This claim has been referred to the District insurance company. Staff has removed the drawings in question from the website.

9. Unfinished Business

None.

10. New Business

None.

11. Commissioner Reports

Commissioner Whipple

None.

Commissioner Howard

None.

Secretary/Treasurer Davis

None.

Vice-Chairman Martinez

None.

Chairman Gentile

Chair Gentile informed the Board of the Channel 25 News segment that includes the Jupiter Inlet District. It will highlight different areas of Jupiter.

He also informed that Board that Jupiter Inlet Colony (JIC) reached out to him to discuss their shoreline. JIC may follow up with Staff.

12. Next Meeting Date(s)

Regular Board Meeting, May 8th, 2024 - 7:00 PM

13. Adjournment

There being no further business before the Commission, Chair Gentile for a **MOTION to Adjourn**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. The **MOTION CARRIED unanimously**. The meeting was adjourned at 7:36 PM.

George G. Gentile, Chairman



Michael Martinez, Vice Chairman