

JUPITER INLET DISTRICT  
GEORGE G. GENTILE – Chair

MICHAEL MARTINEZ – Vice Chair

JAMES H. DAVIS – Secretary/Treasurer

THOMAS HOWARD

GAIL WHIPPLE

JOSEPH B. CHAISON  
Executive Director  
[jchaison@jupiterinletdistrict.org](mailto:jchaison@jupiterinletdistrict.org)

CAMILLE CUNNINGHAM  
Assistant Director  
[ccunningham@jupiterinletdistrict.org](mailto:ccunningham@jupiterinletdistrict.org)

## AGENDA

DATE: October 9<sup>th</sup>, 2024  
TO: JID Commissioners and Staff  
FROM: Joseph Chaison, Executive Director   
SUBJECT: Meeting Agenda

The Regular Monthly Meeting has been scheduled for **Wednesday, October 9<sup>th</sup>, to begin at 7:00 P.M.**, at the Jupiter Inlet District Administration Building, 400 N. Delaware Blvd., Jupiter, Florida.

1. Call to Order
2. Comments from the Public
3. Approval of Minutes
  - September 11<sup>th</sup>, 2024 Regular Meeting
  - September 11<sup>th</sup>, 2024 Tentative Budget Hearing
  - September 25<sup>th</sup>, 2024 Final Budget Hearing
4. Approval of Bills
  - Submission of September 2024 Bills
  - Submission of Payroll, Utility Bills and Health Insurance Invoice for October 2024
5. Treasurer's Report
  - Approval of September 2024 Treasurer's Report
6. Executive Director's Report
7. Engineer's Report
8. Legal Report
9. Unfinished Business
10. New Business
11. Commissioner Reports
12. Next Meeting Date(s) – Regular Board Meeting, November 13<sup>th</sup>, 2024 -7:00 PM
13. Adjournment

**TENTATIVE BUDGET HEARING  
BOARD OF COMMISSIONERS  
JUPITER INLET DISTRICT  
MINUTES**

**September 11<sup>th</sup>, 2024**

**COMMISSIONERS PRESENT**

George Gentile, Chair  
Michael Martinez, Vice Chair  
James H. Davis, Secretary/Treasurer  
Thomas Howard

**COMMISSIONERS ABSENT**

Gail Whipple

**OTHERS PRESENT**

Joseph B. Chaison, Executive Director  
William R. H. Broome, Attorney  
Ken Craig, Taylor Engineering  
Cami Cunningham, Assistant Director

**MEMBERS OF THE PUBLIC**

None.

**1. Call to Order**

Chair Gentile called the meeting to order at 7:00 PM.

*\*Pledge of Allegiance*

**2. Determine Millage Rate necessary to fund the Jupiter Inlet District's Fiscal Year 2024/2025 Budget and announcement from Chairman of the selected Millage Rate.**

Mr. Chaison gave an overview of the FY 2025 budget and millage rate options. There was a discussion among the Board. Commissioner Howard made a **MOTION to adopt the Rollback Millage Rate (0.0675)**, Treasurer Davis **SECONDED**. There was a further discussion. Chair Gentile called for a vote; the **MOTION did not carry (1:3)**.

Vice Chair Martinez made a **MOTION to adopt a Millage Rate of (0.0722), which is a 6.69% increase over the Rollback Rate**, Treasurer Davis **SECONDED**. There being no Chair Gentile called for discussion. There being none, **the MOTION CARRIED (3:1)**.

Chairman Gentile then announced that “a millage rate of 0.0722 mills, which is 6.69% over the rollback rate of 0.0675 mills, was determined to be necessary to fund the Jupiter Inlet District Fiscal Year 2024/2025 Budget.”

**3. Reading of the proposed TENTATIVE BUDGET**

Mr. Broome read aloud the proposed TENTATIVE BUDGET (SUMMARY).

**4. Comments and questions from the public**

None.

**5. Consideration of amendments or adjustments to proposed final budget and re-computation, if necessary, of tentative millage rate necessary to fund the budget.**

No amendments or adjustments were proposed for the tentative millage rate.

**6. Reading of the TENTATIVE MILLAGE RESOLUTION No. 24-02 (Must be read in full)**

Mr. Broome read aloud the proposed TENTATIVE MILLAGE RESOLUTION No. 24-02

**7. Comments and questions from the Public**

None.

**8. Motion for Adoption of TENTATIVE MILLAGE RESOLUTION No. 24-02**

Chair Gentile called for a **MOTION to approve TENTATIVE MILLAGE RESOLUTION No. 24-02**; Treasurer Davis so **MOVED**; Vice Chair Martinez **SECONDED**. Chair Gentile called for discussion. There being none, **the MOTION CARRIED (3:1)** and became effective at 7:30 P.M.

**9. Reading of TENTATIVE BUDGET RESOLUTION No. 24-03 (Must be read in full)**

Mr. Broome read aloud TENTATIVE BUDGET RESOLUTION No. 24-03

**10. Comments and questions from the Public**

None.

**11. Motion for adoption of TENTATIVE BUDGET RESOLUTION No. 24-03**

Chair Gentile called for a **MOTION to approve TENTATIVE BUDGET RESOLUTION No. 24-03**. Vice Chair Martinez so **MOVED**; Treasurer Davis **SECONDED**. Chair Gentile called for discussion. There being none, **the MOTION CARRIED (4:0)** and became effective at 7:33 P.M.

**12. Adjourn TENTATIVE Budget Hearing**

Chair Gentile called for a **MOTION to adjourn the TENTATIVE Budget Hearing**. Treasurer Davis so **MOVED**; Vice Chair Martinez **SECONDED**. **The MOTION CARRIED (4:0)**. **The TENTATIVE BUDGET HEARING** was adjourned at 7:34 P.M.

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George G. Gentile, Chairman

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Michael Martinez, Vice Chairman

**FINAL BUDGET HEARING  
BOARD OF COMMISSIONERS  
JUPITER INLET DISTRICT  
MINUTES**

**September 25<sup>th</sup>, 2024**

**COMMISSIONERS PRESENT**

George Gentile, Chair  
Michael Martinez, Vice Chair  
James H. Davis, Secretary/Treasurer  
Gail Whipple

**COMMISSIONERS ABSENT**

Thomas Howard

**OTHERS PRESENT**

Joseph B. Chaison, Executive Director  
William R. H. Broome, Attorney  
Cami Cunningham, Assistant Director

**MEMBERS OF THE PUBLIC**

None.

**1. Call to Order**

Chair Gentile called the meeting to order at 7:07 PM.

*\*Pledge of Allegiance*

**2. Announcement from the Chair**

Chair Gentile announced that "A millage rate of 0.0722 mills, which is 6.69% over the rollback rate of 0.0675 mills, was determined to be necessary to fund the Jupiter Inlet District Fiscal Year 2024/2025 Budget."

**3. Reading of the proposed FINAL BUDGET**

Mr. Broome read aloud the proposed FINAL BUDGET (SUMMARY).

**4. Comments and questions from the public**

None.

**5. Consideration of amendments or adjustments to proposed final budget and re-computation, if necessary, of FINAL millage rate necessary to fund the budget.**

No amendments or adjustments were proposed for the FINAL millage rate.

**6. Reading of the FINAL MILLAGE RESOLUTION No. 24-04 (Must be read in full)**

Mr. Broome read aloud the proposed FINAL MILLAGE RESOLUTION No. 24-04

**7. Comments and questions from the Public**

None.

**8. Motion for Adoption of FINAL MILLAGE RESOLUTION No. 24-04**

Chair Gentile called for a **MOTION to approve FINAL MILLAGE RESOLUTION No. 24-04**; Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. Chair Gentile called for discussion. There being none, **the MOTION CARRIED (4:0)** and became effective at 7:13P.M.

**9. Reading of FINAL BUDGET RESOLUTION No. 24-05 (Must be read in full)**

Mr. Broome read aloud FINAL BUDGET RESOLUTION No. 24-05

**10. Comments and questions from the Public**

None.

**11. Motion for adoption of FINAL BUDGET RESOLUTION No. 24-05**

Chair Gentile called for a **MOTION to approve FINAL BUDGET RESOLUTION No. 24-05**. Treasurer Davis so **MOVED**; Vice Chair Martinez **SECONDED**. Chair Gentile called for discussion. Commissioner Whipple thanked Mr. Chaison for pursuing State cost-sharing grants and noted the positive impacts on the District's income and reserves. **The MOTION CARRIED (4:0)** and became effective at 7:17 P.M.

**12. Adjourn FINAL Budget Hearing**

Chair Gentile called for a **MOTION to adjourn the FINAL Budget Hearing**. Vice Chair Martinez so **MOVED**; Treasurer Davis **SECONDED**. **The MOTION CARRIED (4:0)**. **The FINAL BUDGET HEARING** was adjourned at 7:18 P.M.

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George G. Gentile, Chairman

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Michael Martinez, Vice Chairman

**REGULAR BOARD MEETING  
BOARD OF COMMISSIONERS  
JUPITER INLET DISTRICT**

**MINUTES**

**September 11<sup>th</sup>, 2024**

**COMMISSIONERS PRESENT**

George Gentile, Chair  
Michael Martinez, Vice Chair  
James H. Davis, Secretary/Treasurer  
Thomas Howard

**COMMISSIONERS ABSENT**

Gail Whipple

**OTHERS PRESENT**

Joseph B. Chaison, Executive Director  
William R. H. Broome, Attorney  
Ken Craig, Taylor Engineering  
Cami Cunningham, Assistant Director

**MEMBERS OF THE PUBLIC**

None.

**1. Call to Order**

Chair Gentile called the meeting to order at 7:35 PM.

*\*Pledge of Allegiance*

**2. Comments from the Public**

None.

**3. Approval of Minutes**

**August 14<sup>th</sup>, 2024 Regular Board Meeting & August 28<sup>th</sup>, 2024 Workshop Meeting Minutes :**

Chair Gentile entertained a **MOTION to approve the August 14th, 2024 Regular Board Meeting & August 28th, 2024 Workshop Meeting Minutes as amended**; Commissioner Howard so **MOVED**; Vice Chair Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

**4. Approval of Bills**

**Submission of August Bills:**

Chair Gentile entertained a **MOTION to approve the August Bills and the additional Bills as presented**. Treasurer Davis so **MOVED**; Vice Chair Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

**Submission of Payroll, Utility Bills and Health Insurance Invoice for September:**

Chair Gentile entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for September.** Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

**5. Treasurer's Report**

**Approval of August 2024 Treasurer's Report:**

Chair Gentile entertained a **MOTION to approve the August 2024 Treasurer's Report.** Treasurer Davis so **MOVED**; Vice Chair Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

**6. Executive Director's Report**

**Jupiter Inlet Beach Club – Encroachment License Agreement:**

Mr. Chaison stated the 'Continuing License Agreement Regarding Boundary Line Encroachment' with the Jupiter Inlet Beach Club (JIB Club) was completed and forwarded to the JIB Club on August 21. This agreement allows JIB Club to replace their seawall and stairs with a minimal encroachment (+/- 2') onto JID property and "reserves the right to terminate this license and require removal of any encroachment at Club's expense, with not less than 4 months written notice to Club."

**Dredged Material Management Area (DMMA) Material Testing:**

The material testing of our DMMA sand has been completed and the material is free of contaminants. The District is working with both South Florida Water Management District (SFWMD) and Florida Fish and Wildlife Conservation Commission (FWC) to use the material.

**State Beaches and Inlets Funding Program:**

Mr. Chaison reported that the Florida Department of Environmental Protection (FDEP) released its DRAFT assessments for the FY 25/26 Local Government Funding Requests (LGFR). Some LGFRs were not assessed, and these scores are subject to revision. The District's scoring has continued to improve year over year since its' initial LGFR in 2020. JID is well positioned to receive funding for this request. However, the finalized scoring as well as the program funding level in the State budget will determine if the request receives funding.



## 7. Engineer's Report

### General Engineering:

#### *Jetty Observation*

Mr. Craig performed the Jetty Observations on September 11<sup>th</sup>. He did not report any significant irregularities.

### July 2024 Seagrass Survey:

Mr. Craig shared the results of the July 2024 seagrass surveys. A significant increase in coverage was mapped at both Mangrove Island and the JILONA Living Shoreline.

### Jupiter Inlet Jetties Restoration:

Mr. Craig reported that the project is going well. The plan is to test the coating of the jetties in the next few weeks.

### FDEP Local Government Funding Request:

Taylor Engineering continues to prepare documents for the FDEP Grant Agreement #23PB6. They have also received the new grant agreement 25PB2 from the FDEP, which includes project costs submitted on the FY2024-2025 LGFR application.

### Jupiter Inlet Sand Trap FDEP Permitting:

Taylor Engineering has compiled and reviewed existing permitting documents and is in the process of developing materials in preparation for a pre-application meeting with FDEP regulatory staff.

### Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:

Mr. Craig stated that Arbor Tree & Land (ATL) has begun work on the Mile 6 project. The gap closure and oxbow restoration rock placement is progressing well, and was visually confirmed to be in general conformance with elevations and grades. Due to increased erosion at both location sites since the construction plan survey was conducted, a larger quantity of rock was required to complete the contracted work. ATL is requesting Change Order #2 to accommodate for the difference, in the amount of \$283,770.36. This will bring the total contract amount from \$867,035 to \$1,150,805.36. Taylor Engineering recommends approval. There was a discussion among the Board.

Chair Gentile entertained a **MOTION to approve Change Order #2 for the Mile 6 Oxbow Restoration Project**; Treasurer Davis so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

## 8. Legal Report

Mr. Broome updated the Board on the Webcam Agreement.

**9. New Business**

• **2025 District Goals & Objectives (per F.S 189.0694):**

Mr. Chaison presented the Board with an updated document, after discussion at the previous Board meeting. There was a discussion. Chair Gentile entertained a **MOTION to approve the JID Goals & Objectives with amendments, subject to review.** Commissioner Howard so **MOVED**; Treasurer Davis **SECONDED**. There being no further discussion, the **MOTION CARRIED**.

**10. Unfinished Business**

None.

**11. Commissioner Reports**

**Commissioner Whipple**

Absent.

**Commissioner Howard**

None.

**Secretary/Treasurer Davis**

None.

**Vice-Chair Martinez**

None.

**Chair Gentile**

Chair Gentile stated he may not be present for the October 9<sup>th</sup> Board Meeting.

**12. Next Meeting Date(s)**

Final Budget Hearing -September 25<sup>th</sup>, 2024 – 7:00 PM

Regular Board Meeting- October 9<sup>th</sup>, 2024 – 7:00 PM

**13. Adjournment**

There being no further business before the Commission, Vice Chair Martinez for a **MOTION to Adjourn.** Treasurer Davis so **MOVED**; Vice Chair Martinez **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously.** The meeting was adjourned at 8:28 PM.

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George G. Gentile, Chairman

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Michael Martinez, Vice Chairman

12:26 PM

09/30/24

Jupiter Inlet District  
Check Detail  
October 1, 2024

Total  
309,83.44  
KJ

Type	Num	Date	Name	Account	Paid Amount	Original Am...
Bill Pmt -Check	BILLPAY	10/01/2024	ADT Security	TRUIST		-102.75
Bill	1st Q FY25	10/01/2024		Protection Service	-102.75	102.75
TOTAL					-102.75	102.75
Bill Pmt -Check	BILLPAY	10/01/2024	AT&T	TRUIST		-213.67
Bill	Sept '24	10/01/2024		Telephone/Internet	-213.67	213.67
TOTAL					-213.67	213.67
Bill Pmt -Check	BILLPAY	10/01/2024	AT&T Mobility	TRUIST		-60.66
Bill	Sept '24	10/01/2024		Telephone/Internet	-60.66	60.66
TOTAL					-60.66	60.66
Bill Pmt -Check	BILLPAY	10/01/2024	Comcast	TRUIST		-151.40
Bill	Sept '24	10/01/2024		Public Information	-151.40	151.40
TOTAL					-151.40	151.40
Bill Pmt -Check	BILLPAY	10/01/2024	Florida Municipal ...	TRUIST		-1,370.00
Bill	Oct '24	10/01/2024		Retirement-Employer	-1,370.00	1,370.00
TOTAL					-1,370.00	1,370.00
Bill Pmt -Check	BILLPAY	10/01/2024	Florida Power & L...	TRUIST		-198.51
Bill	Sept '24	10/01/2024		Utilities	-185.12	185.12
				Utilities	-13.39	13.39
TOTAL					-198.51	198.51
Bill Pmt -Check	BILLPAY	10/01/2024	Great America Fin...	TRUIST		-153.00
Bill	Sept '24	10/01/2024		Office Maintenance...	-153.00	153.00
TOTAL					-153.00	153.00
Bill Pmt -Check	BILLPAY	10/01/2024	Optum Bank	TRUIST		-6,825.00
Bill	FY 24/25	10/01/2024		Health Savings Acc...	-3,412.50	3,412.50
				Health Savings Acc...	-3,412.50	3,412.50
TOTAL					-6,825.00	6,825.00

## Jupiter Inlet District Check Detail October 1, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Am...
Bill Pmt -Check	BILLPAY	10/01/2024	Truist	TRUIST		-378.45
Bill	Oct '24	09/27/2024		Office Supplies	-9.19	9.19 *
		09/27/2024		Office Supplies	-47.98	47.98 *
				Office Supplies	-6.98	6.98 \
				Membership Dues ...	-15.70	15.70 *
				Computer Software...	-46.00	46.00 \
				Uncategorized Exp...	-16.16	16.16 \
				Uncategorized Exp...	-59.75	59.75 *
				Office Supplies	-20.00	20.00 '
				Outreach Program	-85.57	85.57 *
				Uncategorized Exp...	-71.12	71.12 *
TOTAL					-378.45	378.45
Bill Pmt -Check	DIRECTDEP	10/01/2024	Camille Cunningh...	TRUIST		-4,900.92 ✓
Bill	Oct '24	10/01/2024		Salaries	-4,900.92	6,000.00
TOTAL					-4,900.92	6,000.00
Bill Pmt -Check	DIRECTDEP	10/01/2024	Gail P. Whipple	TRUIST		-461.75 ✓
Bill	Oct '24	10/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECTDEP	10/01/2024	George G. Gentile	TRUIST		-461.75 ✓
Bill	Oct '24	10/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECTDEP	10/01/2024	James Davis	TRUIST		-461.75 ✓
Bill	Oct '24	10/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECTDEP	10/01/2024	Joseph Chaison	TRUIST		-9,785.92 ✓
Bill	Oct '24	10/01/2024		Salaries	-9,785.92	11,500.00
TOTAL					-9,785.92	11,500.00
Bill Pmt -Check	DIRECTDEP	10/01/2024	Michael A. Martinez	TRUIST		-461.75 ✓
Bill	Oct '24	10/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00
Bill Pmt -Check	DIRECTDEP	10/01/2024	Thomas L. Howard	TRUIST		-461.75 ✓
Bill	Oct '24	10/01/2024		Commissioner Fees	-461.75	500.00
TOTAL					-461.75	500.00

12:26 PM

09/30/24

Jupiter Inlet District  
Check Detail  
October 1, 2024

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Type	Num	Date	Name	Account	Paid Amount	Original Am...
Check	DRAFT	10/01/2024	ADP-IRS	TRUIST		-4,534.41
				Payroll Liabilities	-3,004.41	3,004.41
				Social Security	-1,240.00	1,240.00
				Medicare Taxes	-290.00	290.00
TOTAL					-4,534.41	4,534.41

10:39 AM

10/03/24

# Jupiter Inlet District Check Detail October 3, 2024

Totals  
13,865.95

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	1812	10/03/2024	A Quality Bushog ...	TRUIST		-385.00
Bill		10/03/2024		Landscape Mainte...	-385.00	385.00
TOTAL					-385.00	385.00
Bill Pmt -Check	1813	10/03/2024	American Underwa...	TRUIST		-2,870.79
Bill		10/03/2024		Marker Maintenance	-2,870.79	2,870.79
TOTAL					-2,870.79	2,870.79
Bill Pmt -Check	1814	10/03/2024	DEX Imaging	TRUIST		-71.48
Bill	Sept '24	10/03/2024		Office Maintenance...	-27.36	27.36
				Office Maintenance...	-44.12	44.12
TOTAL					-71.48	71.48
Bill Pmt -Check	1815	10/03/2024	Florida Associatio...	TRUIST		-3,000.00
Bill	FY 24/...	10/03/2024		Membership Dues ...	-3,000.00	3,000.00
TOTAL					-3,000.00	3,000.00
Bill Pmt -Check	1816	10/03/2024	Florida Shore & Be...	TRUIST		-500.00
Bill	FY 24/...	10/03/2024		Membership Dues ...	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Check	1817	10/03/2024	Joseph Chaison	TRUIST		-26.68
Bill		10/03/2024		Outreach Program	-26.68	26.68
TOTAL					-26.68	26.68
Bill Pmt -Check	1818	10/03/2024	Longleaf Design	TRUIST		-425.00
Bill		10/03/2024		Landscape Mainte...	-425.00	425.00
TOTAL					-425.00	425.00
Bill Pmt -Check	1819	10/03/2024	Marine Industries ...	TRUIST		-500.00
Bill	FY 24/...	10/03/2024		Outreach Program	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Check	1820	10/03/2024	Orange Tree Lands...	TRUIST		-680.00
Bill	Sept '24	10/03/2024		Landscape Mainte...	-680.00	680.00
TOTAL					-680.00	680.00
Bill Pmt -Check	1821	10/03/2024	Rudling's Pest Con...	TRUIST		-36.00
Bill	Sept '24	10/03/2024		Janitorial/Pest Con...	-36.00	36.00
TOTAL					-36.00	36.00

10:39 AM

10/03/24

**Jupiter Inlet District**  
**Check Detail**  
**October 3, 2024**

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<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>	<u>Original Amount</u>
Bill Pmt -Check	1822	10/03/2024	Streamline	TRUIST		-3,876.00 2
Bill	FY 24/...	10/03/2024		Public Information	-3,876.00	3,876.00
TOTAL					-3,876.00	3,876.00
Bill Pmt -Check	1823	10/03/2024	Treasure Coast Irri...	TRUIST		-70.00 •
Bill	Sept '24	10/03/2024		Landscape Mainte...	-70.00	70.00
TOTAL					-70.00	70.00
Bill Pmt -Check	1824	10/03/2024	William R.H. Broome	TRUIST		-1,425.00 †
Bill	Sept '24	10/03/2024		Legal Fees	-1,425.00	1,425.00
TOTAL					-1,425.00	1,425.00

2:32 PM  
10/03/24

**Jupiter Inlet District**  
**Reconciliation Summary**  
TRUIST, Period Ending 09/30/2024

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	<u>Sep 30, 24</u>
Beginning Balance	2,759,720.16
Cleared Transactions	
Checks and Payments - 33 items	-732,148.30
Deposits and Credits - 1 item	0.00
Total Cleared Transactions	<u>-732,148.30</u>
Cleared Balance	<u>2,027,571.86</u>
Uncleared Transactions	
Checks and Payments - 4 items	<u>-6,436.53</u>
Total Uncleared Transactions	<u>-6,436.53</u>
Register Balance as of 09/30/2024	<u>2,021,135.33</u>
New Transactions	
Checks and Payments - 20 items	<u>-21,570.94</u>
Total New Transactions	<u>-21,570.94</u>
Ending Balance	<u>1,999,564.39</u>



2:32 PM  
10/03/24

**Jupiter Inlet District**  
**Reconciliation Detail**  
**TRUIST, Period Ending 09/30/2024**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						2,759,720.16
<b>Cleared Transactions</b>						
<b>Checks and Payments - 33 items</b>						
Bill Pmt -Check	08/08/2024	1781	Orange Tree Landsc...	X	-300.00	-300.00
Bill Pmt -Check	08/28/2024	1794	Murray Logan Const...	X	-145,728.06	-146,028.06
Bill Pmt -Check	09/01/2024	BILLP...	Florida Municipal Pe...	X	-1,332.00	-147,360.06
Bill Pmt -Check	09/01/2024	BILLP...	AT&T	X	-213.67	-147,573.73
Bill Pmt -Check	09/01/2024	BILLP...	Florida Power & Light	X	-195.23	-147,768.96
Bill Pmt -Check	09/01/2024	BILLP...	Great America Fina...	X	-153.00	-147,921.96
Bill Pmt -Check	09/01/2024	BILLP...	Comcast	X	-96.51	-148,018.47
Bill Pmt -Check	09/01/2024	BILLP...	AT&T Mobility	X	-60.66	-148,079.13
Bill Pmt -Check	09/05/2024	1800	Florida Municipal Ins...	X	-25,516.57	-173,595.70
Bill Pmt -Check	09/05/2024	1804	William R.H. Broome	X	-3,200.00	-176,795.70
Bill Pmt -Check	09/05/2024	1795	American Underwat...	X	-1,774.77	-178,570.47
Bill Pmt -Check	09/05/2024	1805	Eurofins Environme...	X	-1,724.00	-180,294.47
Bill Pmt -Check	09/05/2024	1802	Palm Beach County ...	X	-690.00	-180,984.47
Bill Pmt -Check	09/05/2024	1799	Florida Department ...	X	-342.36	-181,326.83
Bill Pmt -Check	09/05/2024	1801	Orange Tree Landsc...	X	-300.00	-181,626.83
Check	09/05/2024	DRAFT	ADP	X	-170.18	-181,797.01
Bill Pmt -Check	09/05/2024	1796	DEX Imaging	X	-71.54	-181,868.55
Bill Pmt -Check	09/05/2024	1803	Treasure Coast Irrig...	X	-70.00	-181,938.55
Bill Pmt -Check	09/11/2024	1806	Arbor Tree & Land, l...	X	-492,187.93	-674,126.48
Bill Pmt -Check	09/11/2024	1810	Taylor Engineering, l...	X	-34,313.60	-708,440.08
Bill Pmt -Check	09/11/2024	1809	Kay S. Anderson	X	-300.00	-708,740.08
Bill Pmt -Check	09/11/2024	1811	Town of Jupiter Wat...	X	-72.77	-708,812.85
Check	09/21/2024			X	-57.00	-708,869.85
Bill Pmt -Check	10/01/2024	DIRE...	Joseph Chaison	X	-9,785.92	-718,655.77
Bill Pmt -Check	10/01/2024	DIRE...	Camille Cunningham	X	-4,900.92	-723,556.69
Check	10/01/2024	DRAFT	ADP-IRS	X	-4,534.41	-728,091.10
Bill Pmt -Check	10/01/2024	BILLP...	Florida Municipal Pe...	X	-1,370.00	-729,461.10
Bill Pmt -Check	10/01/2024	DIRE...	George G. Gentile	X	-461.75	-729,922.85
Bill Pmt -Check	10/01/2024	DIRE...	James Davis	X	-461.75	-730,384.60
Bill Pmt -Check	10/01/2024	DIRE...	Michael A. Martinez	X	-461.75	-730,846.35
Bill Pmt -Check	10/01/2024	DIRE...	Thomas L. Howard	X	-461.75	-731,308.10
Bill Pmt -Check	10/01/2024	DIRE...	Gail P. Whipple	X	-461.75	-731,769.85
Bill Pmt -Check	10/01/2024	BILLP...	Truist	X	-378.45	-732,148.30
Total Checks and Payments					-732,148.30	-732,148.30
<b>Deposits and Credits - 1 item</b>						
Bill Pmt -Check	07/10/2024	1768	Erdman Video Syste...	X	0.00	0.00
Total Deposits and Credits					0.00	0.00
Total Cleared Transactions					-732,148.30	-732,148.30
Cleared Balance					-732,148.30	2,027,571.86
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Bill Pmt -Check	03/01/2024	BILLP...	Truist		-0.03	-0.03
Bill Pmt -Check	09/05/2024	1797	Dorothy Jacks, CFA,...		-3,636.50	-3,636.53
Bill Pmt -Check	09/11/2024	1807	Erdman Video Syste...		-2,550.00	-6,186.53
Bill Pmt -Check	09/11/2024	1808	Judy McKee		-250.00	-6,436.53
Total Checks and Payments					-6,436.53	-6,436.53
Total Uncleared Transactions					-6,436.53	-6,436.53
Register Balance as of 09/30/2024					-738,584.83	2,021,135.33

2:32 PM

10/03/24

**Jupiter Inlet District  
Reconciliation Detail  
TRUIST, Period Ending 09/30/2024**

Type	Date	Num	Name	Clr	Amount	Balance
<b>New Transactions</b>						
<b>Checks and Payments - 20 items</b>						
Bill Pmt -Check	10/01/2024	BILLP...	Optum Bank		-6,825.00	-6,825.00
Bill Pmt -Check	10/01/2024	BILLP...	AT&T		-213.67	-7,038.67
Bill Pmt -Check	10/01/2024	BILLP...	Florida Power & Light		-198.51	-7,237.18
Bill Pmt -Check	10/01/2024	BILLP...	Great America Fina...		-153.00	-7,390.18
Bill Pmt -Check	10/01/2024	BILLP...	Comcast		-151.40	-7,541.58
Bill Pmt -Check	10/01/2024	BILLP...	ADT Security		-102.75	-7,644.33
Bill Pmt -Check	10/01/2024	BILLP...	AT&T Mobility		-60.66	-7,704.99
Bill Pmt -Check	10/03/2024	1822	Streamline		-3,876.00	-11,580.99
Bill Pmt -Check	10/03/2024	1815	Florida Association ...		-3,000.00	-14,580.99
Bill Pmt -Check	10/03/2024	1813	American Underwat...		-2,870.79	-17,451.78
Bill Pmt -Check	10/03/2024	1824	William R.H. Broome		-1,425.00	-18,876.78
Bill Pmt -Check	10/03/2024	1820	Orange Tree Landsc...		-680.00	-19,556.78
Bill Pmt -Check	10/03/2024	1819	Marine Industries As...		-500.00	-20,056.78
Bill Pmt -Check	10/03/2024	1816	Florida Shore & Bea...		-500.00	-20,556.78
Bill Pmt -Check	10/03/2024	1818	Longleaf Design		-425.00	-20,981.78
Bill Pmt -Check	10/03/2024	1812	A Quality Bushog S...		-385.00	-21,366.78
Bill Pmt -Check	10/03/2024	1814	DEX Imaging		-71.48	-21,438.26
Bill Pmt -Check	10/03/2024	1823	Treasure Coast Irrig...		-70.00	-21,508.26
Bill Pmt -Check	10/03/2024	1821	Rudling's Pest Control		-36.00	-21,544.26
Bill Pmt -Check	10/03/2024	1817	Joseph Chaison		-26.68	-21,570.94
<b>Total Checks and Payments</b>					<b>-21,570.94</b>	<b>-21,570.94</b>
<b>Total New Transactions</b>					<b>-21,570.94</b>	<b>-21,570.94</b>
<b>Ending Balance</b>					<b>-760,155.77</b>	<b>1,999,564.39</b>

**TREASURER'S REPORT AS OF SEPTEMBER 30, 2024**

**Truist - Checking Account**

Bank balance forward from previous statement - August 31, 2024	\$ 2,759,720.16	
Plus Deposits:		
Less Checks & Other Withdrawals Cleared:	<u>\$ (732,148.30)</u>	
<b>Bank balance at September 30, 2024</b>	<b>\$ 2,027,571.86</b>	<b>\$ 2,027,571.86</b>
Less Outstanding Checks	(6,436.53)	
<b>Register balance at September 30, 2024</b> (see note)	<b><u>\$ 2,021,135.33</u></b>	

NOTE: Does not include checks dated in October 2024 of \$21,570.94 some of which are for September expenses, signed/approved in September or to be signed at the October 2024 meeting.

**State Board of Administration**

**FUNDA**

Balance Forward from August 31, 2024	\$ 6,729,263.69	
Plus Deposits:		
Interest earned September 2024	29,479.05	
Total Deposits	<u>\$ 29,479.05</u>	
<b>Balance at September 30, 2024</b>	<b><u>\$ 6,758,742.74</u></b>	<b>\$ 6,758,742.74</b>
<b>TOTAL BALANCE</b>	<b><u>\$ 8,779,878.07</u></b>	<b><u>\$ 8,786,314.60</u></b>
	<i>REGISTER BALANCE</i>	<i>BANK BALANCE</i>

# JUPITER INLET DISTRICT

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## EXECUTIVE DIRECTOR'S REPORT

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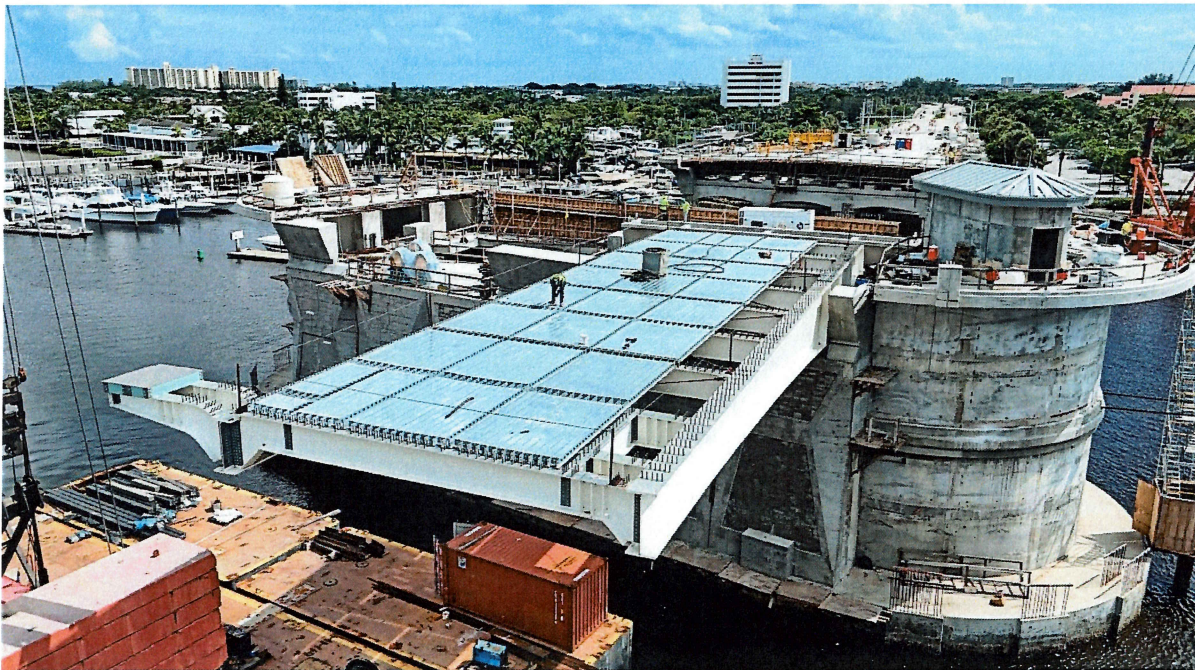
**FROM:** JOSEPH B. CHAISON, EXECUTIVE DIRECTOR  
**SUBJECT:** EXECUTIVE DIRECTOR'S REPORT  
**DATE:** OCTOBER 9, 2024

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JPC

### **US-1 Bascule Bridge Construction Progress:**

On October 1<sup>st</sup>, the US-1 drawbridge construction project was 69% complete and on schedule to open one lane of traffic in each direction “*in Fall 2024*”. Navigation will be maintained throughout the construction. The temporary channel will remain available until the bascule section is operational.



Aerial View of US-1 Bridge Bascule Span

### **Hydrographic Survey for 2025 Sand Trap Dredging:**

We typically survey in October or November to inform sand trap dredging planning. I have requested a proposal to include additional survey of the ebb shoal. The cost for surveying the sand trap and the ebb shoal is \$13,230.

An updated survey of the ebb shoal could be useful for understanding conditions, planning, and for providing to the public. This could also support a potential inlet boating workshop.

### **Website Accessibility Compliance:**

Our website host, Streamline, held a training webinar for upcoming additional legislative requirements regarding website accessibility. These requirements will become effective for Florida on April 24, 2026. Staff intends to ensure 100% compliance and accessibility prior to that date.



**Jupiter Inlet District  
Monthly Engineering Report  
October 2024**

**General Engineering**

*Jetty Observation*

Taylor Engineering staff (Ken Craig) plan to perform the monthly jetty condition assessment on October 9. We will report on any significant changes from the prior assessment.

**Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance**

The contractor (ATL) has made significant progress this month. ATL reports that all rock work and dredging is complete. An as-built survey is in progress at the time of this report. Remaining tasks include mangrove planting (scheduled for the week of the October board meeting) and demobilization (including restoration of the staging area and shoreline mangrove damage. Taylor staff have made multiple site visits and conducted bi-weekly progress update meetings.

**Jupiter Inlet Jetties Restoration**

Murray Logan (ML) continues to make good progress. North jetty crack and spall repairs are complete. The final coating mock-up is scheduled for 10/2/2024. ML continues to work on the south jetty with crack repair nearing completion and the Change Order #1 spall repairs in progress. Quality control pull-off tests were completed at the north and south jetty with acceptable results. Bi-weekly project update meetings have been held every other Wednesday at 2PM.

**FDEP Local Government Funding Request**

Taylor Engineering has submitted the final billing workbook and corresponding deliverables to FDEP for Grant Agreement #23PB6. FDEP is currently reviewing the billing package. Taylor Engineering is awaiting FDEP comments or requests for additional information. Once approved, the reimbursement for 23PB6 can be issued, which totals \$1,173,251.49.

Taylor Engineering is currently compiling deliverables for the new Grant Agreement #25PB2, which includes costs for the Sediment Budget Update study and spring 2024 sand trap. The total funding amount to be received under this Agreement is \$736,859.40. Of note, the spring 2024 sand trap project exceeded projected costs by approximately \$390,000.00, so those additional funds will be included in the next Grant Agreement cycle.

**FDEP Permitting**

Development of materials (e.g., agenda, figures and exhibits, presentation) for the pre-application meeting with FDEP regulatory staff is nearly complete. Taylor Engineering intends to schedule the meeting in the next two weeks and will coordinate with JID to ensure availability to attend the virtual meeting.



**Permit Expiration Dates (through 2030)**

<b>Exp Date</b>	<b>Project</b>	<b>Agency</b>	<b>Permit Number</b>	<b>Status</b>
11/11/2024	Sims Creek	FDEP	50-0134395-011-EI	Allow to expire, Eligible for exemption
5/4/2025	Living Shoreline (Lighthouse)	FDEP	50-0374419-002-EI	Allow to expire, project complete
3/25/2026	Sand Trap	FDEP	0134395-001-JC	Starting renewal process
11/3/2026	Mile 6 Oxbow Restoration	SFWMD	43-105182-P	Under construction
12/11/2030	Sand Trap	USACE	SAJ-1989-00506 (SP-JKA) Mod2	Begin renewal ~Jan 2028

**Terraquatic, Inc.**  
**1220 Tangelo Terrace Unit A-12**  
**Delray Beach, FL 33444**



October 3, 2024

Joseph B. Chaison, P.E.  
Jupiter Inlet District  
400 N. Delaware Blvd.  
Jupiter, Florida 33458

**RE: Professional Surveying and Mapping Proposal**  
**Bathymetric Survey**  
**Jupiter Inlet: Sandtrap & Ebb Shoal**  
**TA24-1998**

Dear Mr. Chaison,

In accordance with your request, Terraquatic Inc. is pleased to provide the following proposal for professional services pertaining to the above referenced project. The scope of work shall encompass performing an automated bathymetric survey (depths) of the Jupiter Inlet Sandtrap and Ebb Shoal. The bathymetric survey of the Sandtrap will be conducted using a multi-beam sonar system (R2Sonic 2022) combined with RTK GPS and inertial motion sensor (SBG Ekinox-D) providing full coverage of the seafloor within the area defined in the below exhibit. The bathymetric survey of the ebb shoal will be conducted using single beam sonar (Odom CV 100) combined with RTK GPS and inertial motion sensor (SBG Equinox-E) on transects spaced approximately 100. Please note that the limits of the survey will be to the safest extents of the survey vessel and crew as it approached the shoreline. Sound velocity casts (Valeport Swift SVP) will be made throughout the course of running the survey to assure data accuracy. All attempts will be made to conduct the survey during favorable tides to acquire the most amount of data.

Final deliverables shall consist of digitally certified (PDF) charts and digital CAD files (.dwg format) referenced to the North American Vertical Datum of 1988 (NAVD 88).

All survey operations will be conducted under the direct responsible charge of a Florida Licensed Professional Surveyor and Mapper and will be in accordance with the "Standards of Practice" set forth in Florida Statue 472, Administrative Code 5J17.

Cost:

The fees for the above-described services shall be a lump sum fee of \$13,230.00 ls.

If you have any questions or require any additional information, please do not hesitate to contact us directly. We appreciate the opportunity to provide you with this proposal and look forward to potentially working with you. If you agree to the terms of this agreement, please execute below, and return a copy to us for our records.

Sincerely,

A handwritten signature in blue ink, appearing to read "Joshua Lee".

Joshua Lee, PSM  
Terraquatic, Inc.

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Please Print Name

**EXHIBIT**  
**APPROXIMATE SURVEY LIMITS**

