

**REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
JUPITER INLET DISTRICT
MINUTES
May 10, 2023**

COMMISSIONERS PRESENT

George Gentile, Chairman
Michael Martinez, Vice Chairman
James H. Davis, Secretary/Treasurer
Thomas Howard
Gail Whipple

COMMISSIONERS ABSENT

None.

OTHERS PRESENT

Joseph B. Chaison, Executive Director
William R. H. Broome, Attorney
Ken Craig, PE, Taylor Engineering
Cami Cunningham, Administrative Assistant

MEMBERS OF THE PUBLIC

Richard Pinsky- Akerman LLP
Terry Morton, CPA- Nowlen, Holt & Miner, P.A.
James Towner – AGD (via CMT)

1. Call to Order

Chair Gentile called the meeting to order at 7:00 PM.

Pledge of Allegiance

2. Comments from the Public

None.

3. Legislative Update (agenda item moved up from item 11)

Mr. Pinsky reviewed the District's Local Bill staff analysis. He stated that the bill is currently in an 'enrolled status', and it is pending delivery to Governor DeSantis. Out of the 48 Local Bills submitted, 24 passed. Mr. Pinsky suggested requesting five to six letters of support from partners and municipalities. Representative John Snyder and Senator Gayle Harrell will also be gathering letters of support. Bills that are passed will become effective July 1st, 2023.

Commissioner Howard thanked Mr. Pinsky and his fellow Commissioners for their work to make this Bill successful, specifically in regards to accurately codifying the District's mission.

4. 2022 Fiscal Year Audit (agenda item moved up from item 9)

Mr. Morton presented the District's Draft Audit for the Fiscal Year 2022. He noted that because of the \$1,500,000 grant the District received from Florida Department of Environmental Protection (FDEP), a Single Audit was required for compliance and internal control. He stated there were no other major changes in this years Audit.

Chair Gentile entertained a **MOTION to accept the 2022 Fiscal Year Annual Audit Review**. Treasurer Davis **MOVED to accept the Audit**, Vice-Chairman Martinez **SECONDED**. There being no further discussion, **the MOTION CARRIED unanimously**.

5. Approval of Minutes

- **April 12th, 2023 Regular Board Meeting Minutes**

Commissioner Whipple made note of several edits. Chairman Gentile entertained a **MOTION to approve the April 12th, 2023 Regular Board Meeting Minutes as amended**; Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

6. Approval of Bills

- **Submission of April Bills**

Chairman Gentile entertained a **MOTION to approve the April Bills and the additional Bills as presented**. Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

- **Submission of Payroll, Utility Bills and Health Insurance Invoice for May**

Chairman Gentile entertained a **MOTION to approve the Utility Bills and Health Insurance Invoice for May**. Commissioner Whipple so **MOVED**; Commissioner Howard **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously**.

7. Treasurer's Report

• **Approval of April 2023 Treasurer's Report**

Chairman Gentile entertained a **MOTION to approve the April 2023 Treasurer Report.** Commissioner Howard so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion, the **MOTION CARRIED unanimously.**

8. Executive Director's Report

2023 Sand Trap Dredging:

An interlocal agreement was executed with the Florida Inland Navigation District (FIND) and contract Change Orders were issued to allow for the dredging of the hazardous shoal in the Intracoastal Waterway (ICW) near the Jupiter Lighthouse. Mr. Chaison asked for the Board's opinion on establishing a mechanism to evaluate these areas with FIND on a year-by-year basis for combining projects. Chairman Gentile agreed that it would be a good idea to have an agreement. Commissioner Howard inquired about the logistics and possible process to this partnership. Mr. Chaison noted his thought would be to complete the usual pre-bid canvas sand trap survey, then share the survey with FIND to see if they want to partner that year. Commissioner Whipple raised a question about the timeline of the pre-dredge survey and whether a survey in early fall would reflect accurate conditions in spring.

Inlet Management Plan Study / Sediment Budget Update:

The regional survey was completed and it has been plotted. This will be covered in more detail in the Engineer's Report. Of note, Mr. Chaison recently met with John Irving of FDEP, who is the District's Grant manager. He confirmed that a underground casing for the dredge pipeline would qualify for 50% cost sharing.

Office Landscaping Update Project:

The District has contracted with Longleaf Design for the native landscaping projects. The designs have been emailed to Mr. Chaison and he will forward to the Commissioners. The Board will discuss at the next meeting.

500 N. Delaware Property:

The Town of Jupiter has awarded a contract for demolition of derelict structures on site. They are in the pre-work submittal phase. Commissioner Whipple stated that she had recently come across the non-profit organization, The Institute for Regional Conservation, whose goal is to partner with governmental agencies and businesses to protect and restore biodiverse habitats. She stated they may be a good partner in the future.

Loxahatchee River / Jupiter Inlet - Biennial Boat Tour:

Chairman Gentile stated that the boat tour was very well done.

Jones Creek Mangrove Trimming:

The Town of Jupiter has awarded a ten-year contract, for an initial mangrove trimming and biennial trimming along the residential sections of Jones Creek south of Indiantown Road. The Town established a Municipal Service Taxing Unit (MSTU) to fund the subsequent trimming following the initial effort.

9. Engineer's Report

General Engineering

Jetty Observation

Mr. Craig performed the Jetty Observations on May 9th. He stated that there continues to be a lot of sand along the beach shorelines adjacent to the inlet.

Loxahatchee River Mile 6 Gap Closure and Oxbow Restoration Maintenance:

Mr. Craig stated that there has been no change in the status of the application.

Jupiter Inlet Jetties Restoration:

Mr. Craig said that final Jetty restoration plans and specifications are at 90% completion. He stated that the best time for this project will be early fall, with the goal to minimize foot traffic seen in the summer months along the inlet.

Sediment/Inlet Study 2023:

Mr. Craig stated that all 80 sand samples have been collected. They are currently being processed in the lab. The littoral process model has been calibrated and will be ready to start modeling soon.

Jupiter Inlet Sand Trap Dredging 2023:

Mr. Craig said that Atlantic & Gulf Dredging & Marine (AGD) dredged 108,000 CY from the sand trap, and 49,550 CY from the ICWW. The agreement with FIND was to authorize 36,000 CY to be removed from the ICWW; AGD removed additional volume understanding that it would be non-pay material. Loggerhead Marinelifelife Center (LMC) relocated a total of eleven nests (9 Loggerhead & 2 Leatherback).

AGD has submitted a pay application for the amount of \$1,194,981.25, which covers 100% of the dredge volume and 80% of the mobilization and demobilization, and 100% of the environmental and survey line item. The third payment will include the final 20% of mob/demob, plus \$76,000 in retainage. FIND's portion is approximately \$514,440.00. Mr. Craig recommends approval of the pay application.

Chairman Gentile entertained a **MOTION to approve the invoice from AGD for the work complete;** Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. There being no further discussion the **MOTION CARRIED unanimously**.

Chairman Gentile expressed appreciation to AGD for their hard work and the additional volume dredged.

Mr. Craig also shared FIND's appreciation and gratitude for working together successfully with such a short time frame.

James Towner of AGD expressed his thanks for working for the District and acknowledged staff for all of their hard work.

10. Legal Report

Mr. Broome had nothing additional to report.

11. Unfinished Business

None.

12. New Business

a. Ebb Shoal Discussion

Mr. Craig gave a brief overview of the recent Bathymetric/Topographic survey that was complete for the Sediment Budget Study, highlighting the Inlet's historically elongated ebb shoal. Chairman Gentile asked whether there was any historical data to compare how the ebb shoal has grown or changed; Mr. Craig said that there are surveys for comparison, but they are not as detailed as this current survey. Mr. Craig also noted that although he does not think there have been largescale changes to the ebb shoal noting that it doesn't take much for those changes to have a significant impact on navigation.

The Board discussed the Ebb Shoal and its effect on both navigational and shoreline stabilization. The Commissioners emphasized the importance of this area in the ongoing Sediment Budget Study.

The Board agreed to post the survey on the District website, with the proper verbiage noting the District is not advising the public how to navigate the inlet.

The goal is for the Sediment/Inlet update to offer significant data that will help guide the next steps for the inlet and possible ebb shoal projects.

11. Commissioner Reports

Commissioner Whipple

Commissioner Whipple stated that Richard Pinsky had emailed her during the meeting. He stated that HB 199, referring to ethics training for elected officials, will include Special Districts.

Commissioner Howard

None.

Secretary/Treasurer Davis

Commissioner Davis thanked the Board for their kind words and flowers.

Vice-Chairman Martinez

None.

Chairman Gentile

Chairman Gentile noted that the League of Cities posted an ethical training that should satisfy the requirements of HB 199. He also said that the Annual Installment Gala for the League of Cities is May 24th. He plans to attend and asked if any other Commissioners would like to go. Commissioner Whipple also expressed interest in attending.

12. Next Meeting Date(s)

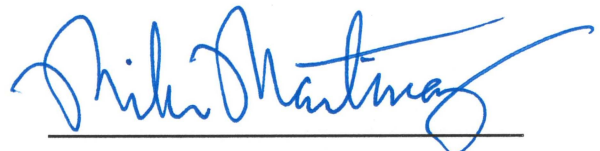
Regular Board Meeting- June 14th, 2023

13. Adjournment

There being no further business before the Commission, Chairman Gentile called for a **MOTION to Adjourn**. Treasurer Davis so **MOVED**; Commissioner Whipple **SECONDED**. The **MOTION CARRIED unanimously**. The meeting was adjourned at 8:20 PM.



George G. Gentile, Chairman



Michael Martinez, Vice Chairman